

# Minutes

## Transport and Environment Committee

10.00 am Tuesday 25 August 2015

### Present:

Councillors Hinds (Convener), McVey (Vice-Convener), Aldridge, Bagshaw, Barrie, Booth, Nick Cook, Doran, Gardner, Bill Henderson, Jackson, Keil, McInnes and Perry

### 1. Deputation: Commercial Waste at Community Recycling Centres

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The Committee considered a deputation request from Peter Lawson on behalf of Unite trade union in relation to a report by the Acting Director of Services for Communities.

The deputation requested that the report (Commercial Waste at Community Recycling Centres) be continued to allow further consultation and feedback from the trade unions in relation to the proposal to end the acceptance of commercial waste at Community Recycling Centres.

### Decision

The Convener thanked the deputation for his presentation and invited him to remain for the Committee's consideration of the report by the Acting Director of Services for Communities at item 2 below.

### 2. Commercial Waste at Community Recycling Centres

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A review of the Community Recycling Service (CRC) had been undertaken, it had been identified that the continued practice of admitting commercial waste to Seafield and Sighthill Community Recycling Centres cost the Council in excess of £794,000 per annum.

The closure of these elements of the CRC service would allow waste services to make savings, result in an improved level of service for household customers and improve the recycling performance on the site.

### Motion

- 1) To note the decision to cease acceptance of commercial waste at Community Recycling Centres, subject to an appropriate communications plan being in place.
- 2) To note that the Convener and Vice Convener would meet with trade unions and management to discuss implementing the changes outlined within the report.
  - Moved by Councillor Hinds, Seconded by Councillor McVey

## **Amendment**

“Committee

- 1) Notes that the commercial waste service currently offered at Seafield and Sighthill Community Recycling Services is operating at a loss;
- 2) Further notes that the Waste (Scotland) Regulations, which came into force on 1 January 2014, place a requirement on all businesses and organisations to separate waste for recycling, therefore the demand amongst businesses for recycling facilities is likely to increase in future;
- 3) Therefore agrees to instruct officers to undertake a review of the commercial waste facilities at the Community Recycling Centres, with a view to maximising income, make efficiencies and reducing costs, and to report back to committee within three months on findings. “

- Moved by Councillor Booth, Seconded by Councillor Bagshaw

## **Votes**

For the Motion 12

For the Amendment 2

## **Decision**

- 1) To note the decision to cease acceptance of commercial waste at Community Recycling Centres, subject to an appropriate communications plan being in place.
- 2) To note that the Convener and Vice Convener would meet with trade unions and management to discuss implementing the changes outlined within the report.

(Reference – report by the Acting Director of Service for Communities, submitted)

## **3. Minutes**

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### **Decision**

To approve the minute of the Transport and Environment Committee of 2 June 2015 as a correct record, subject to the following change to the membership of the Climate and Sustainability Member/Officer Working Group: Councillor Booth replacing Councillor Bagshaw as outlined in the Appendix 1 to the minute.

## **4. Key Decisions Forward Plan**

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The Transport and Environment Committee Key Decisions Forward Plan for the period October 2015 to January 2016 was submitted.

### **Decision**

To note the Key Decisions Forward Plan for October 2015 to January 2016

(Reference – Key Decisions Forward Plan, submitted)

## 5. Rolling Action Log

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As part of a review of the Council's political management arrangements, the Council had approved a number of revisions to committee business processes including the requirement that Executive Committees introduce a rolling actions log to track committee business.

The Transport and Environment Committee Rolling Actions Log updated to 25 August 2015 was presented.

### Decision

- 1) To note that future actions agreed by the Committee calling for further reports or information would be added to the Rolling Actions Log.
- 2) To agree to close actions 3, 11, 12, 13, 24, 25, 27, 28, 34 and 37.

(References – Act of Council No 12 of 24 October 2013; Rolling Actions Log 25 August 2015, submitted)

## 6. Business Bulletin

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The Transport and Environment Committee Business Bulletin for 25 August 2015 was presented.

### Decision

To note the Transport and Environment Committee Business Bulletin.

(Reference – Business Bulletin, submitted)

## 7. Transport for Edinburgh – Annual Performance Review

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Details were provided of the performance of Transport for Edinburgh and its companies over the last 18 months and an outline of their objectives for the next year.

### Decision

- 1) To note the content of the report by the Acting Director of Services for Communities.
- 2) To acknowledge the achievements of Transport for Edinburgh and its companies in particular the successful first year of operation of Tram, the many initiatives to support integration and the consequent increase in public transport patronage and high levels of customer satisfaction.
- 3) To approve the objectives for Transport for Edinburgh and its companies.
- 4) To agree that officers work with Transport for Edinburgh to develop and agree specific targets based on the objectives for 2016 and report back to the Transport and Environment Committee within two cycles.

## **Declaration of Interest**

Councillor Hinds declared a non-financial interest in the above item as a Member of Transport for Edinburgh Board.

Councillor McVey declared a non-financial interest in the above item as a Member of Transport for Edinburgh Board.

Councillor Bagshaw declared a non-financial interest in the above item as a Member of Transport for Edinburgh Board.

(Reference – report by the Acting Director of Services for Communities, submitted)

## **8. Craigpark Crescent Play Area**

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Details were provided of action taken following a petition to the Council from residents concerned about the decommissioning of a play park in Craigpark Crescent, Ratho.

### **Decision**

- 1) To note the progress made in responding to the petition to retain play facilities at Craigpark Crescent, Ratho.
- 2) To support the design proposals drafted following community consultation.

(Reference – Minute of the Transport and Environment Committee 28 October 2014 item 23); report by the Acting Director of Services for Communities, submitted)

## **9. Progress on Alternative Uses of Bowling Greens**

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Details were provided of the outcome of consultation led by the Council in partnership with Edinburgh Leisure to determine the future provision of bowling greens..

### **Decision**

- 1) To note the report by the Acting Director of Services for Communities.
- 2) To thank staff for their engagement with Bowling Clubs and Communities to drive forward improvements and changes to ensure the better use of bowling greens.

(Reference – Minute of the Transport and Environment Committee 14 January 2014 (item 20) report by the Acting Director of Services for Communities, submitted)

## **10. A Public Events Space**

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An update was provided on the most suitable location to create an events space for high impact events and recreational activities, including costs of installation and maintenance.

### **Decision**

- 1) To consider the reinforced surfacing options available and note that the most suitable location for these is the Meadows.
- 2) To approve that ongoing maintenance of recently installed drainage was viewed as the most suitable options for the Meadows.

- 3) To refer the report to the Culture and Sport Committee for consideration.

(References – Minute of the Transport and Environment Committee 26 August 2014 (item 6) report by the Acting Director of Services for Communities, submitted)

## **11. Flood Risk Management – Engagement and Consultation**

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Details were provided of the findings of a public engagement and consultation exercise regarding a proposed Local Flood Risk Management Plan for the Forth Estuary Catchment. Approval was sought for a prioritisation list of potential actions prior to submission to the Scottish Government for consideration.

### **Decision**

- 1) To note the content of the report by the Acting Director of Services for Communities.
- 2) To approve the prioritisation which would be considered by the Scottish Government in relation to the distribution of funds.
- 3) To approve the revised scope for future phases of the Water of Leith Flood Prevention Scheme.

(Reference – Minute of the Transport and Environment Committee 17 March 2015 (item 15) report by the Acting Director of Services for Communities, submitted)

## **12. Cleanliness of the City**

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The outcome of the Cleanliness Index Monitoring System (CIMS) assessment of Edinburgh's streets, which had been undertaken by Keep Scotland Beautiful in June 2015, was detailed. The Council had achieved a score of 74 with 95% of the streets surveyed as clean.

### **Decision**

- 1) To note the content of the report.
- 2) To agree that local ward councillors (Leith, Leith Walk and City Centre) would meet with officers to identify the challenges and measures required to improve the Cleanliness Index Monitoring System scores in those wards.

(Reference – report by the Acting Director of Services for Communities, submitted)

## **13. Public Utility Company Performance 2014/15**

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Performance information relating to public utility companies during the periods April 2014 to March 2015 (Quarters 1 to 4) was submitted.

### **Decision**

- 1) To note the report by the Acting Director of Services for Communities and performance information shown in appendix A, including the arrangements for securing an improved level of performance from all public utilities.
- 2) To agree that the Convener of the Transport and Environment Committee would write to each of the public utilities Directorate, that had, as yet to agree to sign

up to the Edinburgh Road Works Ahead Agreement and ask them to give further consideration to adopting the agreement.

- 3) To agree that the Convener request a meeting with the Scottish Road Works Commissioner to articulate the Council's concerns at the performance of utility companies in Edinburgh, as referred to in the report by the Acting Director of Services for Communities and to investigate what further action is required to address this important issue.

(References – report by the Acting Director of Services for Communities, submitted)

## **14. Landfill and Recycling**

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An update was provided on performance in reducing the amount of non- recyclable waste being sent to landfill and increasing recycling. The total amount of waste sent to landfill in 2014/15 rose by 1.2%, monthly arisings to date (April - May 2015) were 4.4% lower than for the same period in 2014/15.

### **Decision.**

- 1) To note the content of the report by the Acting director of Services for Communities.
- 2) To request that overall disposal and landfill expenditure be included in future reports.

(References – report by the Acting Director of Services for Communitites, submitted)

## **15. Improving Air Quality in Edinburgh**

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Approval was sought for a Draft Air Quality Action Plan – Progress with Actions 2015 and Screening Assessment 2015 prior to submission to the Scottish Government as required under the Environment Act 1995.

### **Decision**

- 1) To note the content of the report by the Acting Director of Services for Communities, particularly in respect of progress with initiatives and actions to reduce emissions from road traffic sources and the ongoing reduction in general levels of air pollution across the city.
- 2) To approve submission of the draft Air Quality Action Plan – Progress with Actions Report 2015, and Updating and Screening Assessment Repoort 2015 to the Scottish Government, Scottish Environment Protection Agency (SEPA) and Department for Environment Food and Rural Affairs (DEFRA), as required under the Environment Act 1995.

(References – report by the Acting Director of Services for Communities, submitted.)

## **16. Corporate Performance Framework: Performance from December 2014 to May 2015**

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An update was provided on the Councils performance against the Transport and Environment strategic outcomes covering the period from December 2014 to May 2015.

### **Decision**

To note the performance for the period from December 2014 to May 2015 and agree the actions for improvement.

(References – Corporate Policy and Strategy Committee 10 June 2014 (item 7); report by the Acting Director of Services for Communities, submitted)

## **17. Services for Communities Financial Monitoring: Month 3 2015/16**

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A forecast of the outturn position for Services for Communities against its approved 2015/16 revenue and benefit budgets was provided.

### **Decision**

To note Services for Communities financial position and the actions underway to manage pressures.

(References – report by the Acting Director of Services for Communities, submitted)

## **18. Edinburgh Street Design Guidance**

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Approval was sought for the Edinburgh Street Design Guidance, covering the Council's overall approach to street design, design principles for different types of street and a limited amount of detailed guidance.

### **Decision**

- 1) To approve the new Edinburgh Street Design Guidance presented in Appendix 2 of the report by the Acting Director of Services for Communities.
- 2) To note the intention to submit a further report on the Street Design Guidance and the roads and footways capital programme.
- 3) To note that part C of the Guidance made up of detailed factsheets would be developed and reported to future meetings of the Committee.
- 4) To note that there would be a report back to the Committee on initial experience with use of the guidance by the end of 2016. In the meantime, authorise the Head of Transport to make necessary drafting changes to the guidance as presented with the report (see para 3.8)
- 5) To refer the Guidance to the Planning Committee for approval for matters within its remit.

(Reference – Minute of the Transport and Environment Committee 18 March 2014 (item 9); report by the Acting Director of Services for Communities, submitted)

## 19. Delivering the Local Transport Strategy 2014-2019: Draft Parking Action Plan

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Approval was sought to begin consultation on the content of the draft Parking Action Plan.

### Decision

- 1) To note the report by the Acting Director of Services for Communities
- 2) To approve the content of the draft Parking Action Plan
- 3) To approve the commencement of consultation with stakeholders on the proposals contained within the draft Parking Action Plan.
- 4) To agree that information around enforcement measures would be expanded upon in advance of the draft Parking Action Plan being available for public consultation.

(References – Minute of the Transport and Environment Committee Report 13 January 2015 (item 4); report by the Acting Director of Services for Communities, submitted)

## 20. Assessing Supported Bus Services

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The Committee received an update on the development of an assessment tool to assess value for money and non-financial benefits in provided bus services. Approval was sought to hold workshops for elected members to review the outputs and finalise the weightings given to the assessment criteria.

### Decision.

- 1) To approve the new assessment methodology which could be used to evaluate value for money and the social, economic and transport related benefits of supported bus services.
- 2) To agree to hold a workshop for members to consider and finalise the assessment criteria weightings.
- 3) To agree to receive a further report at the Transport and Environment Committee meeting on 27 October 2015 on the outcome of the assessment of supported bus services.

(References – Minute of the Transport and Environment Committee Report 13 January 2015 (item 11); report by the Acting Director of Services for Communities, submitted)

## 21. 7% Budget Commitment to Cycling – Summary of Expenditure

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Details of the Council's capital and revenue expenditure on cycling during the 2014/15 financial year was provided.

### Decision

To note the summary of Council expenditure on cycling for 2014/15.

(References – Minute of Transport and Environment Committee 17 March 2015 (item 8); report by the Acting Director of Services for Communities, submitted)

## 22. Roads Asset Management – Spray Injection Patching

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A report outlining the results of trials of the Spray Injection Patching system on Edinburgh's roads and plans to extend its use alongside other new maintenance techniques as part of a new approach to roads asset management was submitted.

### Decision

- 1) To note the progress made in developing strategic asset management for the roads and associated infrastructure in Edinburgh, including proposals to introduce innovative repair systems such as spray injection patching.
- 2) To note that a further report giving full details of the proposals for the Road Asset Management Plan (RAMP) would be presented to Committee for approval later this year.
- 3) To discharge the motion from Councillor Mowat.

(Reference – Minute of Transport and Environment Committee 2 June 2015 (item 32); report by the Acting Director of Services for Communities, submitted.)

## 23. School Streets Phase 1 Experimental Traffic Regulation Order

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An Experimental Traffic Regulation Order (ETRO) was advertised on 5 June 2015 outlining the proposals for the incorporation of six schools in Phase 1 of the School Streets project. The Committee heard the representations made to the Council during the statutory consultation period and the recommendations to address objections received.

### Decision

- 1) To note the responses to the objections and the steps that had been taken to address those objections.
- 2) To agree to set aside the objections, on the basis that by implementing changes using an Experimental Traffic Regulation Order, objections would be further considered should Committee decide to make the Order permanent.
- 3) To agree the proposal for implementation of the approved Phase 1 schools in September 2015.
- 4) To note the update on the further discussions on revised proposals for the Sciennes and Buckstone schemes with local residents, school and Royal Hospital for Sick Kids.
- 5) To agree on the inclusion of carers providing care on behalf of the Council as an excepted party.
- 6) To agree to the proposal to provide schools with a single permit.

(References – Minute of Transport and Environment Committee 2 June 2014 (item 17); report by the Acting Director of Services for Communities, submitted)

## **24. Edinburgh Conscientious Objectors Memorial Petition – referral from the Petitions Committee**

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The Petitions Committee referred a petition entitled 'Edinburgh Conscientious Objectors Memorial' to the Transport and Environment Committee for consideration.

### **Decision**

To note the agreement that officers would report on the outcome of discussions with the principal petitioner.

(Reference – referral by the Petitions Committee 11 January 2015)

## **25. Register Lanes Update - referral from the Economy Committee**

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The Economy Committee had referred a report entitled "Register Lanes Update" to the Transport and Environment Committee for consideration.

### **Decision**

To approve the public realm plan for Register lanes.

(Reference – referral by the Petitions Committee 28 April 2015)

## **26. Parking on Polwarth Terrace, Edinburgh**

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Details were provided on the parking in Polwarth Terrace and the reasons for the parking restrictions currently in place on Polwarth Terrace.

### **Decision**

To continue consideration of the report to allow local ward members, officers and constituents to meet and discuss the issues raised and identify a way forward.

(References – Minute of Transport and Environment Committee 13 January 2015 (item 34); report by the Acting Director of Services for Communities, submitted)

## **27. Objections to Proposed Amendments to the Waiting Restrictions – South West Cumberland Street Lane and Great King Street**

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Details were provided of objections received as part of the consultation regarding the general amendments to the Traffic Regulation Order governing the Controlled Parking Scheme, including the replacement of residents' permit holders' parking places on the north side of South West Cumberland Street Lane and on the western section of Great King Street.

### **Decision**

- 1) To set aside the objections received to the proposal on South West Cumberland Street Lane and make the Traffic Regulation Order as advertised.
- 2) To take account of the objection made to the proposal on Great King Street and make the Traffic Regulation Order with an amendment, whichy retains 10 metres of yellow line.

(References – report by the Acting Director of Services for Communities, submitted)

## **28. Resolution to Consider in Private**

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The Committee, under Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting for the following items of business on the grounds that they involved the disclosure of exempt information as defined in Paragraphs 3, 12 and 14 of Part 1 of Schedule 7(A) of the Act.

## **29. Public Bike Hire Scheme**

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Details of initial costings and an indication of potential revenue streams associated with delivering a high specification bike hire scheme for Edinburgh similar to those operating in Dublin and Paris was outlined.

### **Decision**

- 1) To note the information provided by the Council's Outdoor Advertising Contractor regarding estimated costs for a public bike hire scheme.
- 2) To approve further work to undertake market engagement with potential operators and to issue a tender for public bike hire scheme for Edinburgh.
- 3) To agree that group spokespersons be briefed on the content of the procurement proposals before they are made available for tender.

(Reference – Minute of Transport and Environment Committee 17 March 2015 (item 2); report by the Acting Director of Services for Communities)